



St Johns Road, Tiffield, Northampton, NN12 8AA

Admissions Policy

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Authorised by: Andrew Briggs

Position: Chair of Governors

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The Gateway School

Across our trust, we are committed to supporting the mental health and wellbeing of all; including staff, students and families. We know that everyone experiences life challenges that can make us vulnerable and at times, anyone may need additional emotional support. We take the view that positive mental health is everybody's responsibility.

At Creating Tomorrow we:

- Provide a nurturing, safe and supportive environment based on trusting relationships to:
 - Help everyone to understand and manage their emotions and feelings
 - Help everyone to feel comfortable in sharing any concerns or worries
 - Help everyone to form and maintain relationships
 - Develop self-esteem and self-worth
 - Encourage everyone to be confident and celebrate their individuality
 - Help students to develop emotional resilience and to manage setbacks
 - Provide a structured approach to education about relationships, sex and health
 - Support parents as partners in their child's learning and development

Aims

At The Gateway School we are an inclusive setting to support young people with social emotional and mental health difficulties. To ensure that the school can continue to offer a broad and relevant curriculum for all our children, regardless of their background, culture or ability, there needs to be a process to ensure admissions to The Gateway School reflect the school community and are in line with our funding agreement with the ESFA.

Each student is valued for who they are and what they bring to the school. We appreciate and celebrate the richness of diversity within the school community as well as the wider community. Through the work we do across the school on developing values, we actively promote the importance of our 6 core themes. These are;

- Resilience
- Going beyond border
- Reflection
- Communication
- Independence
- Balance

Through this approach, we want our pupils to be prepared for the world outside of school

and to be likeable, sociable and employable people

Admissions Statement

West Northamptonshire Local Authority (LA) are the school admissions authority. In accordance with West Northamptonshire LA policy all children and young people admitted to The Gateway School will have an Education Health and Care (EHC) Plan.

All admissions will be dependent on places being available in the school and within the right learning peer group. In consultation with the LA, the Headteacher will comment on the appropriateness of the placement and the school's ability to meet the child's needs as outlined in the EHC plan. The primary need of any student at The Gateway School is SEMH. Some students have additional needs such as ADHD, ODD or a moderate learning difficulty etc. Some students may have behaviours that can be challenging as a result of their learning difficulty or their additional needs.

The LA and school recognise the importance of parental choice and referrals will be considered from outside the school's recognised catchment area. Where places are limited, the Headteacher and LA will prioritise referrals through discussions. All requests for places will be brokered through the Local Authority. Requests for a place at The Gateway School should be made to West Northamptonshire EHC Team.

Admissions procedures

It is realised that parents of prospective students will be anxious and uncertain about what to expect when a special school is suggested as a suitable educational provision for their child. It is therefore important that admission procedures are sensitive to their needs and reflects a structure that is predictable and understandable. This will be achieved by: -

- ensuring all prospective admissions are initially dealt with by the SENCO and the Headteacher
- providing the opportunity to visit the school and discuss needs with the SEN department. Parents are more than welcome to bring someone with them on this visit
- once EHCP has been issued and The Gateway School has been named as an appropriate provision by the Local Authority, providing planned opportunities for the family and child to visit the school and meet their new teachers
- providing relevant Class Teacher and team members with necessary papers so that where appropriate home visits can be arranged and involved professionals contacted
- ensuring parents are aware of arrangements such as transport, once an admission date has been agreed
- providing parents with an opportunity to meet with teachers for a progress report during the term of admission

Where visits to the school are arranged before the completion of the EHC plan, it will be made clear to all involved that such visits do not imply that the school has committed to

offering a place.

Admissions Planning

The Headteacher, in consultation with the Senior Leadership Team and relevant members of staff, will be responsible for all decisions relating to admissions. In this way, student numbers will be dealt with in a planned and efficient way. To aid this process, the LA will alert all neighbouring authorities of the purpose of the EHC Team and the deadline for place requests each term. This will have implications for the timing of their meetings, particularly in the summer term.

A student will not be admitted to The Gateway School until a signed agreement of the funding level has been completed by the LA responsible for that pupil.

The Headteacher reserves the right to decline a request for a place if it is felt that the school cannot meet the needs on as detailed on the statement or EHC plan.

The admissions policy is subject to annual review by governors and public consultation at least every seven years even if there have been no changes during that period.

